

PVMA General Membership Meeting Sponsorship Proposal Application

September 2018- May 2019

The Portland Veterinary Medical Association has been fortunate enough to experience continued growth, increasing our ability to offer the highest quality continuing education opportunities to our members. Because our CE program is one of our primary member benefits, we try to improve and increase our lectures and workshops each year. In an effort to ensure that we continue to elevate our offerings, the PVMA executive board has thoroughly reviewed our general membership meeting sponsorship protocol and is implementing a new booking process. Our hope is to not only provide a more balanced program but also be more fair and equitable when working with our partners.

The PVMA holds General Membership Meeting and Lecture Dinners the 2nd Thursday of January, February, March, April, May, September, October, and November. A social reception starts at 6:30pm, dinner at 7pm, meeting at 7:15pm followed by a presentation given by a guest speaker.

Process:

Privately owned hospitals, non-profits, corporations, related small businesses, and individuals are welcome to submit a proposal for sponsorship.

- March 14th-31st: Proposals may be submitted
- April 1st -30th: The PVMA CE Committee and Executive Board will review and approve/deny proposal applications
- May 1st-May 15th: Applicants will be contacted to confirm dates and details.

In December, we conducted a survey of our members and the most requested general topics were: Behavior, Dentistry, Anesthesia/Pain Management, Internal Medicine, Rehab and Orthopedics, and Feline Specific topics. Proposing specific speakers may be a bit challenging but please do your best.

Proposed lecture topic/speaker #1: _____

Proposed lecture topic/speaker #2: _____

Once a meeting is confirmed, any changes to who will be presenting must be presented to and approved by the Executive Board, no less than 2 months prior to the confirmed meeting date.

Preferred dates (please choose top 3 and we will do our best to accommodate):

Fall 2018:

___ September 13th ___ October 11th ___ November 8th

Winter/Spring 2019:

___ January 10th ___ February 13th (we have scheduled this meeting for a Wednesday to avoid Valentine's Day!)

___ March 14th ___ April 11th ___ May 9th

Company Name: _____ Contact Person: _____

Phone Number: _____ Email address: _____

Other info: _____

Please sign to confirm that you have read the accompanied PVMA Meeting Sponsorship Overview and agree to all that is entailed in sponsorship:

Signature: _____ Date: _____